



ИЗХ. № 98/09.12.2020 Г.

NOTIFICATION

Dear Students,

The exam in **Physical and Colloid Chemistry** will take place remotely in electronic format through the application *Forms*.

The exam is scheduled:

on 21 January 2021 at 02:00 p.m.

For successful performance on the exam, please, consider the following:

1. In the *Teams* application (you need to install the *Teams* application on your computer!) a team and event will be created, to which students will be invited to join. The examination board will be added to the same team.

2. It is necessary for students to join the *Office 365* platform at least 15 minutes earlier than the announced start time for checking the presence and instruction in the created group in the *Teams* application. **Students must be connected with a camera and a microphone, necessarily via a desktop computer or laptop!** Students must be able to be seen and recognized visually. This means that the whole student's face (not only parts of it) must be visible on the camera and the brightness of the picture must be good. In case of irregularity the student will be warned and in case of non-compliance with the rules, the exam work will be canceled.

3. At the beginning of the exam students will receive a link to a test/Assignments in the *Forms* application, on which they will have the opportunity to work for **75 minutes**. The test covers material from the entire course and consists of **75 questions** – multiple choice questions (MCQ) and ranking questions. The maximum score of the test is **75 points**. Students will be introduced in advance to the form of the test. During the exam, the examiner has the right to mute all microphones or a student if he deems that it interferes with the course of the exam.

4. During the examination, the examiner has the right to ask the student to share his screen or change the angle of his camera. In case of refusal, the action will be

considered as an attempt for cheating, which will lead to the removal and cancellation of the work. **The exam is being recorded!**

5. Students are warned 10 minutes before the end of the exam. Then, at the appointed hour, the examiner invites all those who are not fully ready to hand over their work so that they **are not annulled** and even partial answers are taken into account. The exam ends at the appointed time. The examiner marks the test in *Forms* as closed.

6. At the end of the test, students press the **Submit** button.

ATTENTION!!!

• Once the test has been sent, you cannot change or complete it again.

The grade from the electronic exam shall be based on the scores obtained according to the scale shown in the table below:

Score, %	Grade
≤ 60	Fail
60 – 70	Average
71 – 80	Good
81 – 90	Very good
91 – 100	Excellent

7. After all exam forms have been assessed, the **result of the exam** is **announced** in the same channel of the *Teams* application. The **final grade from the exam** is announced in the *Teams* application group within one week after taking the exam.

If you need additional information, send your questions to the following e-mail addresses: kiril.gavazov@mu-plovdiv.bg, zdravka.velkova@mu-plovdiv.bg, nikolina.milcheva@mu-plovdiv.bg, denitsa.kiradzhijaska@mu-plovdiv.bg.

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