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Adopted by the Faculty Council

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Dean of Faculty of Medicine

REGULATION

for conducting a pre-diploma internship of specialty Medicine

1. The students who have successfully passed all their semester exams according to the curriculum have the right to register for the pre-diploma internship; each student fills in a declaration with current personal data.
2. The registration for the pre-diploma internship is done through an electronic system on the university website, according to the decision of the Rector's council protocol №12/14.07.2020, at the links provided:

<https://mu-plovdiv.bg/internship-bg/> - Bulgarian course

<https://mu-plovdiv.bg/internship-en/> - English course

3. There are 28 internship groups - 14 for the Bulgarian course and 14 for the English one. The number of students in an internship group is determined depending on the number of students in the respective course.
4. The students pay the entire tuition fee in a one-time installment before the start of the internship.
5. The annual tuition fee could be paid in two equal installments respectively in the periods from 30th August to 15th September and from 1st February to 15th February in case the internship has a duration of one academic year.
6. A student who has not paid the fee within the specified deadlines will not be allowed to sit the state exams.
7. The students are not allowed to move from one group to another if a choice has already been made through the electronic system, as well as to change a group later.

8. The duration of the pre-diploma internship for specialty Medicine is 329 calendar days or 1440 hours. It is distributed among the major disciplines, as follows: *(according to art. 139 from the Rules of Medical university – Plovdiv)*

- Internal Diseases – 98 calendar days
- Surgical Diseases – 91 calendar days
- Pediatrics – 42 calendar days
- Obstetrics & Gynecology - 42 calendar days
- Infectious Diseases, Epidemiology, Hygiene and Social medicine – 35 calendar days
- Free elective internship – 21 calendar days

9. The students are not allowed to conduct an internship on an individual schedule, as well as in two disciplines simultaneously *(according to art. 135 (4) from the Rules of Medical university – Plovdiv)*.

10. In accordance with Uniform State Requirements, the training in the specialty Medicine ends with sitting state exams in: Internal Medicine; Pediatrics; Hygiene, Infectious Diseases, Epidemiology and Social Medicine; Obstetrics & Gynecology; Surgical diseases *(according to art. 147 from the Rules of Medical university – Plovdiv)*.

11. The state exams are held according to a pre-arranged schedule. The schedule includes dates for regular and resit exam sessions *(according to art. 159 (1) from the Rules of Medical university – Plovdiv)*.

12. Each student receives an internship book, which he is obliged to fill in correctly and submit for certification in the relevant unit in which he conducts the internship.

13. In order to sit a state exam in a discipline, the student should have received a verification of the respective internship in the internship book.

Each internship group chooses a person in charge who presents the diaries of all students to the Student Affairs department for issuing a protocol for a state exam.

The registrar from the Student Office of Medical faculty prepares a schedule, which is signed by the Dean of the faculty for the movement of each internship group for each subsequent internship. This schedule is handed to the group coordinator, who provides it to the relevant department (section), where the internship will take place.

14. Students are allowed to sit state exams only at regular and resit sessions. Within one examination session, students are allowed to sit an exam once in a certain discipline.

15. Students who have completed their internship, but after the resit sessions remain with failed exams, have the right to sit them during the state session of the next course *(according to art. 163 (1) from the Rules of Medical university – Plovdiv)*.