



Факултет по обществено здраве

Катедра „ХИГИЕНА“

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Faculty of Public Health

Department of HYGIENE

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REGULATIONS AND RULES

FOR CONDUCTING AN UNDERGRADUATE INTERNSHIP IN HYGIENE

academic 2023/2024 year

The internship in Hygiene, Infectious Diseases, Epidemiology and Social Medicine is with a duration of 35 calendar days, i.e. 25 working days or 150 hours with credit 6.2, distributed as follows:

- Hygiene = 8 working days;
- Infection. diseases = 10 working days;
- Epidemiology = 5 working days;
- Social medicine = 2 working days

The undergraduate internship in Hygiene has a strong practical focus.

The main forms of training are practical field work (facilities visits), practical work in the hall, seminars, case studies.

According to the Regulations for the structure and activity of Medical University-Plovdiv (2022), the classes in Hygiene are mandatory.

If one working day of the internship is missed, the student must make up the class after coordination with the teacher.

Missing two working days, the recovery is done with the permission given by the Head of the Department.

In the event of unexcused absences more than 30% of the workload, i.e. missed 3 or more working days, the Hygiene internship is not certified. The trainee doctor must obtain permission from the Dean of the Faculty of Medicine to join another internship group in order to practice.

After successfully passing the internship in the four disciplines, the trainee doctor' diary is certified with a signature and seal, and given one week for self-preparation for the state exam.

The state exam in Hygiene, Infectious Diseases, Epidemiology and Social Medicine is conducted by habilitated lecturers.

The final grade from the state exam is formed as an arithmetic mean grade from the passed exams in the four disciplines. If one of the components of the final exam is "Fail 2", the final grade from the state exam is mandatory "Fail 2".

The final grade is entered in the exam report and the student's book. A trainee doctor with a negative ("Fail 2") result takes a make-up exam, which is conducted under the same rules. If the student fails the exam, he / she takes the liquidation exam.

The state exam in Hygiene as part of the state exam in hygiene, infectious diseases, epidemiology and social medicine is **oral**. The trainee doctor withdraws a question from a previously submitted current syllabus. Develops the basic knowledge of the question in writing and then presents it orally. **The oral exam is in the form of a discussion not only on the withdrawn question.**

The evaluated trainee doctors have the right and obligation to be informed about the regulation, the procedures and the results of the evaluation, to file claims and complaints in case of non-compliance with the current rules. The right of the trainee doctor within the meaning of the previous sentence is also valid in the cases of established technical omissions or errors (for example when calculating or applying the assessments), as well as in serious grounds for discrepancy of the actually demonstrated knowledge, skills and competencies assessment for them. In these cases, corrections of the grades in the student's book, the examination protocol and in the general ledger are allowed only by the Chairman of the state examination commission.

Any disputes and claims by the trainees are addressed in writing to the evaluation team, which should give a reasoned response by the end of the next working day.

Established and proven cases of serious violation of the rights of the trainee doctor in the assessment of his knowledge, skills and competencies are referred through a written complaint to the Dean of the Faculty of Medicine.

ASSOC. PROF. ST. HARIZANOVA, MD, PhD

Head of the Department of Hygiene

The rules are approved by the Department Council on 15.09.2023 Protocol № 07.