



Факултет по обществено здраве

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REGULATIONS AND RULES

FOR CONDUCTING THE PRE-GRADUATE INTERNSHIP IN HYGIENE

as part of the internship in Hygiene, Infectious Diseases, Epidemiology, and Social Medicine

The pre-graduate internship in Hygiene, Infectious Diseases, Epidemiology, and Social Medicine has a duration of 35 calendar days, i.e., 25 working days or 150 hours.

The pre-graduate internship in Hygiene is strongly practice-oriented.

The main forms of training include fieldwork (site visits), practical sessions in the classroom, seminars, and case study solving.

According to the Regulations on the Structure and Activity of the Medical University – Plovdiv (2022), attendance at all sessions of the state internship in Hygiene is mandatory.

If one working day of the internship is missed, it must be compensated after coordination with the lecturer.

If two working days are missed, with the permission of the Head of Department, the missed sessions shall be compensated during the week allocated for self-preparation prior to the state examination.

If there are unexcused absences exceeding 30% of the internship workload, i.e., three or more working days, the internship in Hygiene will not be credited.

After successful completion of the internship in all four disciplines, the trainee's logbook is signed and stamped, and the student is granted one week of self-preparation before the state examination.

The state examination in Hygiene, Infectious Diseases, Epidemiology, and Social Medicine is conducted by habilitated lecturers and/or holders of a PhD degree.

The final grade of the state examination is calculated as the arithmetic mean of the grades from the four individual disciplines. If one of the components is graded “Fail (2)”, the overall grade of the state examination is obligatorily “Fail (2)”. The final grade is recorded in the examination protocol and the student record book.

During retake and additional retake sessions of the state examination, students are examined only in the part of the exam in which they received a failing grade in the regular session. Students may use this opportunity within 3 years after the completion of the pre-graduate internship. After this period, they must take all components of the state examination.

The state examination in Hygiene, as part of the overall state examination in Hygiene, Infectious Diseases, Epidemiology, and Social Medicine, is oral. The trainee draws one topic from a pre-announced updated syllabus. They must prepare a written outline of the essential knowledge on the selected question and then present it orally. The oral examination is not limited only to the drawn exam topic.

The examined trainees have the right and obligation to be informed about the regulations, procedures, and results of the assessment, and to submit claims and appeals in case of non-compliance with the present rules. The right of the trainee under the previous sentence also applies in cases of identified technical errors (e.g., miscalculation or incorrect recording of grades), as well as in the event of serious discrepancies between the actual knowledge, skills, and competencies demonstrated and the final grade awarded. In such cases, corrections of grades in the student record book, the examination protocol, and the official register may only be made by the Chairperson of the State Examination Commission.

Any disputes or claims on the part of trainees must be submitted in writing to the examining team, which must provide a reasoned response by the end of the following working day.

Established and proven cases of serious violations of the rights of the trainee during the evaluation of their knowledge, skills, and competencies shall be referred, through a written complaint, to the Dean of the Faculty of Medicine.

Prof. Stanislava Harizanova MD, PhD

Head of the Department of Hygiene

Adopted by decision of the Departmental Council with Protocol No. 09/09.09.2026.